KENYA · FOR JANUARY 2016 PAYROLL

February 2016 payroll deadlines

February 2016

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

9 TUE — **PAYE, NSSF, SHIF, Housing Levy, NITA**
Returns and payments for January 2016 payroll.

15 MON — **HELB**
Loan deductions, where they apply.

Checklist

DUE	OBLIGATION	FILED	PAID	REFERENCE / RECEIPT NO.	INITIALS
9 Feb	**PAYE** · KRA	☐	☐		
9 Feb	**NSSF** · NSSF	☐	☐		
9 Feb	**SHIF** · SHA	☐	☐		
9 Feb	**Housing Levy** · KRA	☐	☐		
9 Feb	**NITA** · Training levy	☐	☐		
15 Feb	**HELB** · If applicable	☐	☐		

Notes