KENYA · FOR NOVEMBER 2015 PAYROLL

December 2015 payroll deadlines

December 2015

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	**9**	10	11	12
13	14	**15**	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

9 WED

PAYE, NSSF, SHIF, Housing Levy, NITA
Returns and payments for November 2015 payroll.

15 TUE

HELB
Loan deductions, where they apply.

Checklist

DUE	OBLIGATION	FILED	PAID	REFERENCE / RECEIPT NO.	INITIALS
9 Dec	**PAYE** · KRA	☐	☐		
9 Dec	**NSSF** · NSSF	☐	☐		
9 Dec	**SHIF** · SHA	☐	☐		
9 Dec	**Housing Levy** · KRA	☐	☐		
9 Dec	**NITA** · Training levy	☐	☐		
15 Dec	**HELB** · If applicable	☐	☐		

Notes

Dates are the statutory ones. Where one falls on a weekend or public holiday, confirm it with the agency.
A compliance guide, not tax advice.